

Freshwell Health Centre

Information and Application Form for Patients Wishing to use On-Line Services

What Can I Register For?

These services are available for patients aged 18 and over.

You can choose to register to use the internet to:

- book appointments with a GP
- request repeat prescriptions
- view aspects of your records - either as a Summary Care Record where medication and allergies can be viewed or as Detailed Coded Record where additional coded information can be seen.

This practice does not currently give on-line access to the Full Clinical Records.

Newly registered patients wishing to access their Detailed Coded Records will need to be registered at the practice for 3 months and have seen a doctor before this service can be accessed.

After 3 months you will need to submit a request to access this service either online or in writing

The practice has the right to deny access to on-line services or to withdraw access if they have concerns about misuse, coercion or distress to any patient. Notification of refusal or removal of access will be in writing. A reason will only be given at the discretion of the partners.

Security of Your Data

Before on-line access is granted you will need to supply the practice with proof of name and address including photo ID. If access to the Detailed Coded Records are requested your request will be sent to the doctor for approval before access is given.

You will be given new log-in details to ensure that only you are able to access your information unless you choose to share this information with a family member or carer. It will be your responsibility to keep both your log-in details and medical information safe and secure. If you ever feel that you are being coerced into revealing your information to anyone you should ask the practice to cancel your on-line access. Please let the practice know if you wish to stop using on-line services.

Before asking for access to your medical records please consider the following points:

- There may be something you have forgotten about in your records that you may find upsetting.
- Your medical record is designed to be used by clinical professionals. Some information may be technical and not easily understood. Please ask the doctor if you would like something clarified.
- If you notice any inaccuracies in your record please contact the practice.

Last Name:		First Name:	
Date of Birth:		Telephone Number:	
Address:			
I wish to have access to the following services – Please tick all those that you would like			
Booking Appointments	Ordering Repeat Medication	Viewing Summary Care Record	Viewing Full Coded Data – <i>only after 3 months registration</i>
I have read and understood the information above. I understand the importance of keeping my data safe and secure.			
Signed:			